

**CITY OF ATLANTA  
INVITATION TO BID  
ADVERTISEMENT**

Sealed bids for **FC-3004007816, FIRE STATION NO. 35 – RENOVATIONS AND IMPROVEMENTS AIP NO. 3-18-0008-61** will be received by designated staff of the Department of Procurement (“DOP”), at 55 Trinity Avenue, City Hall South, Suite 1790, Atlanta, Georgia 30303, on **Wednesday, December 1, 2004.**

**ABSOLUTELY NO BID WILL BE ACCEPTED AFTER 1:59 P.M.**

**THIS PROJECT IS AN ELIGIBLE BIDDER PROJECT AS DEFINED IN §2-1443 OF THE ATLANTA CITY CODE OF ORDINANCES, AND NO PROPOSAL SHALL BE ACCEPTED UNLESS THE PROPOSAL IS SUBMITTED BY AN ELIGIBLE BIDDER AS APPROVED BY THE OFFICE OF CONTRACT COMPLIANCE.**

Bids will be opened and publicly read at 2:00 P.M., on the respective due date in Suite 1900, at the above address.

**Scope of Services:** The City of Atlanta is seeking qualified bidders to renovate and modify Fire Station No. 35, to include but not limited to, upgrading kitchen appliances and equipment, replacement all suspended acoustical ceiling tiles and grid, light fixtures, and floor finishes and provide a sprinkler system.

Bids must be submitted on the forms provided in the bid document and shall be sealed in envelopes, clearly marked and labeled with the formal contract number (FC#), the title of the project, full name and complete address of bidder and date and time bids are due. All bids must be hand delivered, mailed via United States Postal Service, or delivered by courier service. No facsimile(s) will be accepted.

All forms required by the **NOTICE OF REQUIRED SUBMITTALS** must be included in the bid. The bid shall contain the full name of each person, firm or corporation and the complete address. If applicable, the bid shall contain a bid bond acceptable to the City, or a certified check or cashier's check in an amount not less than five percent (5%) of the amount of bid.

Pre-bid conference and site tour will be held on **Wednesday, November 3, 2004, at 2:00 P.M.**, at the City of Atlanta, Technical Support Campus, 1255 South Loop Road, College Park, Georgia 30337. There will be representatives from the DOP, Office of Contract Compliance and the DOA available at the conference to discuss the project and to answer any questions. Bidders are urged to attend the conference.

General instructions, plans and/or specifications for submitting bid packages for this project will be available **Monday, October 18, 2004**, Monday through Friday 8:15 A.M. - 5:00 P.M., in the DOP's Plan Room, Suite 1900, City Hall, at a cost of \$100.00.

If you have any questions regarding this project, please direct them to Ms. Toni Darden, Contracting Officer, at (404) 330-6204, or by email at [tdarden@atlantaga.gov](mailto:tdarden@atlantaga.gov), or Jessica Boston, Administrative Assistant, at [jaboston@atlantaga.gov](mailto:jaboston@atlantaga.gov).

Please be advised that all bids are subject to the Georgia Open Records Act, which permits any citizen of this state to inspect and/or copy any documents prepared and maintained or received in the course of the operation of a public office or agency. Should you elect to submit a bid and it becomes the subject of a Georgia Open Records Act request, you will be asked by the City to identify all financial, privileged, confidential, and proprietary information that is included in your bid. This information is exempt from disclosure pursuant to O.C.G.A. §50-18-72 and will be redacted from your bid prior to disclosure in response to a request.

The City reserves the absolute right to reject any and all bids and waive any technicalities at any time.

**The bid document cannot be downloaded. The bid document must be purchased in the DOP's Plan Room.**

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